



# Town of Brewster Select Board

2198 Main St., Brewster, MA 02631  
townmanager@brewster-ma.gov  
(508) 896-3701

## SELECT BOARD MEETING AGENDA

2198 Main Street  
January 22, 2024 at 5:15 PM

### Select Board

Ned Chatelain  
Chair

Mary Chaffee  
Vice Chair

Kari Hoffmann  
Clerk

Cynthia Bingham

Dave Whitney

**Town Manager**  
Peter Lombardi

**Assistant Town Manager**  
Donna Kalinick

**Project Manager**  
Conor Kenny

**Executive Assistant**  
Erika Mawn

This meeting will be conducted in person at the time and location identified above. This means that at least a quorum of the members of the public body will attend the meeting in person and members of the public are welcome to attend in person as well. **As a courtesy only, access to the meeting is also being provided via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or affect remote attendance or participation, unless otherwise required by law.** Members of the public with particular interest in any specific item on this agenda, which includes an applicant and its representatives, should make plans for in-person vs. virtual attendance accordingly.

Members of the public who wish to access the meeting may do so in the following manner:

**Phone:** Call (312) 626 6799 or (301) 715-8592. Webinar ID:890 9291 0526 Passcode: 509224

To request to speak: Press \*9 and wait to be recognized.

**Zoom Webinar:** <https://us02web.zoom.us/j/89092910526?pwd=WHM2V3hrVklhSTloWWWhVU09kanUzQT09>

Passcode: 509224

To request to speak: Tap Zoom "Raise Hand", then wait to be recognized.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by accessing the meeting remotely, as noted above. Additionally, the meeting will be broadcast live, in real time, via **Live broadcast** (Brewster Government TV Channel 18), **Livestream** ([livestream.brewster-ma.gov](http://livestream.brewster-ma.gov)), or **Video recording** ([tv.brewster-ma.gov](http://tv.brewster-ma.gov)).

Please note that for any item listed in this section the Select Board may take officials action including votes.

1. Call to Order
2. Declaration of a Quorum
3. Meeting Participation Statement
4. Recording Statement: As required by the Open Meeting Law we are informing you that the Town will be video and audio taping as well as broadcasting this public meeting. In addition, if anyone else intends to either video or audio tape this meeting they are required to inform the chair.
5. Executive Session
  - a. To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body - 3057 Main Street & 400 W.H. Besse Cartway and 1123 Book, 170 Page.
  - b. Review and Vote on Executive Session Meeting Minutes
6. Public Announcements and Comment: Members of the public may address the Select Board on matters not on the meeting's agenda for a maximum of 3-5 minutes at the Chair's discretion. The Select Board will not reply to statements made or answer questions raised during public comment but may add items presented to a future agenda.
7. Select Board Announcements and Liaison Reports
8. Town Manager's Report
9. Consent Agenda
  - a. Meeting Minutes: January 8, 2024
  - b. Facility Use Applications and Fee Waiver Requests: Brewster Department of Natural Resources and AARP Tax Aide Program
  - c. One Day Entertainment License: Crosby Mansion
  - d. One Day Liquor License Applications: Brewster Sportsman's Club and Maplewood at Brewster
  - e. Change of Annual Liquor License Manager: Bow to Stern LTD., Sean Sullivan
  - f. Pass Through Town Permission: Second Summer Cycle, Inc.
  - g. Department of Public Works Cemetery Plot Resale Request
  - h. Annual Owner Certification of Deed Restricted Units (Serenity Apartments at Brewster)



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- i. Brewster Historical Society Request for Approval of Cobb House Exterior Improvements Per Historic Preservation Restriction Agreement
- j. Items Declared as Surplus for Transfer: Brewster Government Television
10. 6:15pm Public Hearing: 2024 Community Development Block Grant (CDBG)
11. Vote to Submit 2024 CDBG Regional Grant Application
12. Review and Vote on Proposed Child Care Subsidy Pilot Program - Select Board FY24-25 Strategic Plan Goal CC3
13. Review and Vote on 2024 Common Victualler and Annual Liquor License for the Brewster Inn Inc., d/b/a The Woodshed
14. Discuss and Vote on Proposed 2024 Captains Golf Course Membership Rates
15. Update on Vesper Pond Road Betterment Project and Vote on Resident Voting Process for Spring 2024 Town Meeting
16. Review and Discuss Fire Department Staffing Study - Select Board FY24-25 Strategic Plan Goal G-3
17. Discuss and Vote on Draft Letter to Nauset Regional School Committee Regarding Regional School Agreement
18. FYIs
19. Matters Not Reasonably Anticipated by the Chair
20. Questions from the Media
21. Next Meetings: January 23, January 31, February 5, February 7, February 9, February 12, and February 26, 2024
22. Adjournment

**Date Posted:**  
01/18/2024

**Date Revised:**

**Received by Town Clerk:**

24 JAN 19 3:32PM

BREWSTER TOWN CLERK